

Melora Lee

Meloralee.com

| (507) 304-5644

| meloraleekr@gmail.com

| linkedin.com/in/melora-lee

EDUCATION

BA, Accounting, and Russian

expected graduation year 2027

Gustavus Adolphus College

GPA: [3.7/4]

- Will graduate with 150 credits and be eligible to take the Certified Public Accountant exam
- Awarded the Dean's List and Inclusive Excellence Award

DEAN'S SCHOLARSHIP

- Recognizes students who show significant academic achievement, service, or leadership in their high schools, churches, and communities.

PAUL RUCKER SCHOLARSHIP

- Recognizes students who bring cultural diversity to campus.

LEADERSHIP & ACTIVITIES

Model United Nations – Treasurer

Fall 2024

- Responsible for budgeting and planning trips to conferences in Chicago and Minneapolis, managing a budget of \$5,000, maintaining club financial statements, and representing Gustavus at competitions with public speaking, writing, and debate skills.

Student Senate – Finance Committee Voting Member

Fall 2024

- Responsible for strategically allocating an annual budget of over \$300,000 for student organizations and projects through meetings with fellow members of the senate and committee.

Gustavus Mentoring Program – Mentee

Fall 2024

- Will connect with a matched mentor and meet for at least 2 hours per month to receive coaching on developing interpersonal, professional, and leadership skills.

WORK HISTORY

Gustavus Technology Services – Consulting Assistant

May 2024 - Present

- Troubleshooted using a top-down approach and asking pertinent questions.
- Prepared employee technology including backup and restoration of data and setup of hardware.
- Wrote, revised, and edited technology help articles.

Gustavus Technology Services – Helpline Assistant

January 2024 - May 2024

- Provided technical assistance and support to Gustavus students, staff, and faculty.
- Participated in stakeholder meetings regarding website re-design.
- Resolved issues regarding hardware, software, the campus network, accounts, and email.

CERTIFICATIONS

BCG Strategy Consulting Job Simulation

January 2024

- Conducted market research to determine the feasibility of the proposed solution.
- Used Excel to build a model to predict the potential profitability of the proposed solution.
- Communicated a summary of key findings in a clear presentation to stakeholders.

KPMG U.S. Career Catalyst: Advisory

May 2024

- Completed a job simulation involving exploring the world of advisory at KPMG.
- Developed Excel Skills by creating pivot tables to understand different data points.
- Advanced my skills in creative thinking, hypothesis-driven thinking, and proactivity.

SUMMARY OF QUALIFICATIONS

Seeking to leverage skills in accounting and technology with my interest in international business operations, etiquette, strategy, and foreign languages in a large organization. Ability to communicate and problem-solve, demonstrated by leadership positions in Technology Services, ModelUN, and Student Senate.

Core Competencies:

Financial Management | Communication | International Business Technology

REFERENCES

Artur Pietka
C. Charles Jackson Professor of Finance and Accounting
Gustavus Adolphus College
Phone (work): 507-933-7410
Email: apietka@gustavus.edu

Lonnie Hosman
Assistant Professor in Business and Economics
Gustavus Adolphus College
Phone (work): 507-933-7436
Email: lhosman@gustavus.edu