

# Melora Lee

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## Education

### Gustavus Adolphus College

Saint Peter, MN

**Degree:** BA, Accounting, and Russian

*expected graduation year* 2027

**Relevant Coursework:** (Financial Accounting [A], Russian I, Russian II, FTS: Vital Speeches, Discrete Mathematics)

Graduated high school two years early.

## Experience

### Gustavus Tech Services

#### Consulting Assistant

*Summer 2024*

- Performing troubleshooting using a top-down approach and asking pertinent questions
- Prepare employee technology including backup and restore of employee data and delivery and setup of hardware
- Monitor ticket management database and respond to assigned tickets
- Maintain Inventory Management Database
- Other duties as outlined in Technology Helpline role

#### Technology Helpline #1 & 2

*Spring 2024*

- Providing technical assistance and support to Gustavus students, staff, and faculty.
- Responding to queries and questions in person, over the phone, or via the ticket management database.
- Resolving and troubleshooting issues regarding hardware, software, the campus network, accounts, and email.

#### Paid Training

- After passing the written application and phone interview, I participated in paid training at GTS throughout Jan. averaging 3-5 hours per week.

## Online Certifications

### PwC US Tax Job Simulation on Forage

*March 2024*

Credential ID: n9sFvsEBH9dL6RMzC

- Completed a job simulation focused on preparing a client tax return for PwC's Tax team
- Calculated book-to-tax differences (BTDs) and taxable income
- Wrote a summary and analysis of findings for the client
- Wrote about how PwC's automation tools bring value to clients

**Issued:** Introduction to Data Analysis using Excel, Coursera Project Network

*February 2024*

Accenture - Data Analytics and Visualization Job Simulation, Forage

Boston Consulting Group - Strategy Consulting Job Simulation, Forage

**Pursuing:** Legacy Python, freeCodeCamp

## Skills and Interests

**Strengths:** Fast, Independent Learner with Problem-Solving and Diplomatic Skills, Motivated to Succeed

**Future Courses of Interest:** Intermediate Accounting I & II, Federal Taxation (Individual & Corporate), Business Analytics, Accounting Information Systems, Business Law, Global Business Environment, Entrepreneurship, etc.

**Career Interests:** Public Accounting, International Tax, Global Mobility, Auditing, Tax Technology

**Networking:** Connected to a retired Former PwC Board Member and Central Market Managing Partner, a U.S.

Ambassador, a Retired Vice Chairman of U.S. Bancorp, an International Tax Services Partner at PwC, and several Senior International Tax Consultants at Deloitte through word of mouth and afforded opportunities.

**Citizenship:** U.S. and South Korea